

**DELAWARE COUNTY WORKFORCE DEVELOPMENT BOARD  
EXECUTIVE COMMITTEE MEETING  
Thursday, February 27, 2024  
8:00 am via Teams**

**Agenda**

Minutes from December 5, 2024 Executive Committee Meeting

Director's Update:

- Executive Orders
- Projected 2025-26 WIOA Funding

Treasurer's Update:

- Q2 Contractor Budget to Actual
- Preview WIOA Fiscal Goals

Committee Reports:

- Employer Engagement
- Youth
- Planning
- Monitoring & Oversight

Preview March Board Agenda

# Delaware County Workforce Development Board

## Executive Committee Meeting Minutes

December 5, 2024 (via Teams)

**Members:** Cathy J. Cardillo, Rick Durante, Bill Tyson

**Staff:** Dawn Berardinelli, Jenn Kacimi, Kate McGeever

**Welcome:** The meeting was called to order at 8:00 am

### Approval of Minutes:

- Cathy Cardillo motioned to approve the meeting minutes from September 5, 2024; Bill Tyson seconded – all in favor.

### Director's Update/Kate McGeever:

- Several items will need to be reviewed and voted on at the upcoming general meeting.
  - Updated bylaws have been established based on new guidance provided by the Department of Labor & Industry. Among the changes is allowing non-board members to sit on committees.
  - Summer youth contracts with Be Proud and Upper Darby police department.
  - Dawn provided details in the absence of John Sanchez. A new WIOA grant begins in July 2025. Per Labor & Industry, the cost allocation plan will be part of the contract. The cost allocation plan must be approved by the board prior to inclusion in the contract.
  - The DCWDB Fiscal Policy books has been reviewed by the Fiscal Committee and will need board approval.
  - Draft local plan goals were provided by Bill Tyson. Information received from a consultant hired to provide feedback. A draft of the local plan will be presented to the board by the June 2025 meeting.
- Secretary of Labor & Industry, Nancy Walker, will be attending the December 12, 2024. board meeting.
- WIOA funding might be reauthorized by Congress as part of the continuing resolution to keep the Federal government funded. A key change in the proposed reauthorization is requiring 50% of WIOA funds to be allocated for training. Currently, DCWDB spends around 15% on funding so this would change some of our programs. We are confident we can make the change if needed.

### Committee Reports:

- Finance/Dawn Berardinelli as sub:
  - 1<sup>st</sup> quarter 2025 is right on track even though some providers have been slow in invoicing.

- Employer Engagement/Kate McGeever as sub:
  - Laura Kasper will resign at the end of 2024. Recognition of Laura's years of service is planned for the general meeting.
  - A new chair is needed.
  - Lots of great work happening on this team right now.
- Youth/Cathy Cardillo:
  - No updates provided.
- Planning/Bill Tyson:
  - Final plan approval will occur in June.
- Monitoring & Oversight/Kate McGeever as sub:
  - No updates provided.

**Closing Comments:**

- A preview of the general meeting agenda was presented. New grant programs will be presented by Art Jenkins of Veterans Affairs and Laura Zales, EDSI who will share the details of their programs.

**Meeting Adjourned:** Rick Durante asked for a motion to adjourn at 8:31am. Cathy Cardillo made the motion, Bill Tyson seconded – all in favor.

Minutes submitted by: *Cathy Baselice*

2024-25	Contracted Amount	Total Amount spent through 2nd Qtr. (July-Dec)	Balance
<b>WIOA ADULT/DISLOCATED WORKER</b>			
Business Interface (Career Services)	308,879	137,329	171,550
Delaware County Community College (Training)	344,530	127,037	217,493
Delaware County Literacy Council (Career Services)	145,646	61,770	83,877
EDSI (BST)	381,380	173,333	208,047
EDSI (Career Services)	269,680	119,873	149,807
EDSI (Training)	167,407	81,761	85,646
EDSI (Re-Entry)	369,387	158,926	210,461
<b>TOTAL</b>	<b>2,078,468</b>	<b>413,888</b>	<b>1,664,579</b>
<b>WIOA YOUTH</b>			
Chester Education	500,000	59,894	440,106
Community Action Agency	381,247	125,168	256,079
DCIU	472,119	80,970	391,149
EDSI	574,490	180,964	393,525
<b>TOTAL</b>	<b>1,927,856</b>	<b>446,996</b>	<b>1,480,859</b>
<b>TANF YOUTH</b>			
Be Proud	175,673	123,054	52,619
Be Proud Intern.	231,816	154,172	77,644
Chester Education	486,059	226,528	259,531
DCIU	152,965	48,341	104,623
EDSI	135,894	48,122	87,772
Upper Darby Township	214,781	114,628	100,153
<b>TOTAL</b>	<b>1,397,188</b>	<b>714,845</b>	<b>682,342</b>
<b>TANF EARN</b>			
Business Interface	854,898	378,857	476,042

EDSI	2,564,694	1,268,507	1,296,187
TOTAL	3,419,592	1,647,363	1,772,229
Resource Sharing CareerLink			
DCCC (CareerLink Administration)	230,092	90,483	139,609
EDSI (CareerLink Administration)	273,984	104,214	169,769
Kaylynn Hamilton (One Stop Operator)	60,000	29,546	30,454
Maximum Security	57,000	28,500	28,500
TOTAL	621,076	252,744	368,332
Other			
Beasley Media Group	94,004	47,002	47,002
TOTAL	94,004	47,002	47,002

Competitive Grants Multi Year	Contracted Amount	Spent Year to Date	Balance
Delaware County Chamber (BEP 7/1/23-8/31/24)	115,000	103,955	11,045
Delaware County College (BEP 7/1/23-8/31/24)	35,000	34,413	587
EDSI (Opioid)	91,559	31,977	59,583
EDSI First Steps Prison (7/1/22-12/31/25)	1,499,999	633,319	866,680
PERCH (EMS 3/1/24-9/30/25)	87,225	52,425	34,800
Workforce Vet	400,000		400,000
Workforce EMS	205,405	17,707	187,698
TOTAL	2,434,188	873,797	1,560,391

WIOA Allocation PY20-PY24

<b>Year</b>	<b>Adult</b>	<b>Dislocated Worker</b>	<b>Youth</b>	<b>WIOA Total</b>
PY 20	896,884	1,052,270	1,047,681	2,996,835
PY 21	1,227,197	1,287,318	1,297,267	3,811,782
PY 22	1,281,388	1,127,116	1,459,503	3,868,007
PY 23	1,447,836	1,765,400	1,640,965	4,854,201
PY 24	1,431,020	1,331,064	1,614,414	4,376,498

DELAWARE COUNTY WORKFORCE DEVELOPMENT BOARD  
GENERAL MEMBERSHIP MEETING  
March 6, 2025  
8:30 am at Delaware County Technical School- Aston

AGENDA

Call to Order	Mr. Rick Durante
Welcome to DCTS	Dr. Steve Butz
Roll Call	Ms. Cathy Baselice
Approval of December 2024 Minutes	Mr. Rick Durante
Remarks from County Council	Dr. Monica Taylor, Chair, Delaware County Council
Director's Report	Ms. Kate McGeever
<ul style="list-style-type: none"><li>• Impact of Executive Orders</li><li>• WIOA Fiscal Goals</li></ul>	Ms. Dawn Berardinelli
Chair's Report	Mr. Rick Durante
Board Committee Reports	
<ul style="list-style-type: none"><li>• Employer Engagement Committee Update</li><li>• Youth Committee Update</li><li>• Planning Committee Update</li><li>• Monitoring &amp; Oversight Committee Update</li></ul>	Mr. Eric Bennug Ms. Cathy Cardillo Mr. Bill Tyson Ms. Kate McGeever
Annual PA CareerLink® Partners Reports	
<ul style="list-style-type: none"><li>• Title II</li><li>• Title III</li><li>• Title IV</li><li>• Senior Community Service Employment (SCSEP)</li></ul>	Ms. Colleen Duran Mr. Mike Dopkin Ms. Shanae Stallworth Ms. Shenika Slowe
PA CareerLink® Report	Ms. KayLynn Hamilton Mr. Darrell Thompson Ms. Melinda Hines
Adjournment	